

Enrolling in on-site courses

To enrol in any official school of languages (EOI) in the Valencian Community, students must pay the corresponding task in the period set by the [Administrative Resolution of May 18th, 2022](#). Enrolment is not completed until the corresponding official school of languages has checked the required documents and students have received their registration receipt.

Students that have never been enrolled in an official school of languages before must pay an administrative registration fee (3.2. New student fee) and, optionally, the student's card fee.

Students that enrol in more than one language and in different schools must only pay the administrative registration fee (3.2. New student fee), if applicable, in one of the schools, and show the registration receipt in the other.

Students that enrol in a refresher course will pay the same fee as new students.

The Law 10/2017, of December 28th, of taxes, stipulates the exemptions and discounts to be applied to the enrolment [fees](#).

Students that have previously enrolled in any official school of languages in the Valencian Community but that wish to transfer to a different school, must pay the transfer fee (2.5. Academic certificates and transfer student fee). They do not have to pay the administrative registration fee (3.2. New student fee). This group of students includes those who have enrolled as independent students in the [Unified Certification Test \(PUC\)](#).

- **Students enrolled in the academic year 2021-2022 in the same school that they have been admitted in have to submit the following documents:**
 - On-line schedule application, filled in and signed.
 - [Form 046](#), filled in and properly generated, and a receipt for payment of the fee.

- **Students NOT enrolled in the academic year 2021-2022 in the same school that they have been admitted in have to submit the following documents:**
 - On-line schedule application, filled in and signed.
 - [Form 046](#), filled in and properly generated, and a receipt for payment of the fee.
 - Students that are new to a school of languages (new students or transfer students) must submit an ID-sized picture.
 - Students that want to access a higher level to the first course of A2 must submit a certificate (original document and a copy) that proves their language level, according to section 2 (access requirements) of the Resolution.
 - If applicable, original large or single-parent family card and a copy.
 - If applicable, official certificate issued by the appropriate Administration for families victim of terrorism or domestic violence (original document and a copy).
 - Foreign students from the European Union must submit a copy of their passport or NIE (foreigner's identification number), and the original document or a notarised copy, as well as a document stating the country in which they have

- been educated, or an academic certificate from the school in Spain in which they have studied.
- Foreign students who are NOT from the European Union must submit a copy of their NIE, and the original document or a notarised copy, a valid residence permit or student visa, as well as a document stating the country in which they have been educated. If they do not have a NIE, residence permit, or student visa upon enrolment, they will enrol under the condition of submitting the required documents in a 6-month period.